

**Rural Municipality of Lakeside No. 338
Meeting Minutes**

Regular Meeting January 11, 2024 - 08:00 AM

Present: Reeve Jason Friesen, Councillors Darrel Allen (Division 1), Aiden Laybourne (Division 2), Joel Sobchyshyn (Division 3), Shawn Shewchuk (Division 5), and Acting Administrator Tenie Schoettler.

Absent: Councillor Tyrall Finlayson (Division 4)

Call To Order

**Resolution
No.**
2024-001

Adoption of Minutes

Moved By: Darrel Allen

THAT the minutes of the December 11, 2023, regular council meeting be approved.

CARRIED

Delegations

9:30 am Rod Serhan

**Resolution
No.**
2024-002

Communications

Moved By: Shawn Shewchuk

THAT the following correspondence was read, dealt with, and is to be placed on file:

*Sarm Membership Letter

*SMHI Yearly Report

CARRIED

**Resolution
No.**
2024-003

Accounts for Ratification

Moved By: Aiden Laybourne

THAT Council ratify Employee Payroll, for a total \$ 15,403.83, and year end payables, for a total of \$ 41,785.52 as attached listing.

CARRIED

Resolution No.
2024-004

Payment of Accounts
Moved By: Shawn Shewchuk

THAT the list of accounts paid by Cheque Numbers. 16679 through 16692 and EFT Numbers. 2037 through 2041 and Online Payment numbers 269467 through 269474 as attached to and forming part of these minutes be approved for payment.

CARRIED

Resolution No.
2024-005

Fuel cards vs Tanks
Moved By: Aiden Laybourne

THAT the guys use up the last of the fuel in the tanks and start fueling with cardlock.

CARRIED

Resolution No.
2024-006

Tax Roll Interest
Moved By: Jason Friesen

THAT council authorize Acting Administrator Tenie Schoettler to forgive interest on owner numbers 435, 780 and 769.

CARRIED

Resolution No.
2024-007

Monthly Statement of Financial Activities
Moved By: Joel Sobchyshyn

THAT the statement of financial activities for the month of December 2023, be approved.

CARRIED

Resolution No.
2024-008

LTD Benefits
Moved By: Darrel Allen

THAT council adjust employee salaries to cover the cost of the LTD deduction for employees Jason Engele, Gladys Kehler, Tenie Schoettler.

CARRIED

Resolution No.
2024-009

P.A.R.T.Y Program
Seconded By: Aiden Laybourne

THAT council become a member of the P.A.R.T.Y program for a silver membership for \$500 and give an additional \$500 to the Quill Lake School to cover the busing.

CARRIED

**Resolution
No.**
2024-010

Parkland Library
Moved By: Joel Sobchyshyn

THAT the RM pay for an additional 3 hours a week for the Watson Library.

CARRIED

**Resolution
No.**
2024-011

CAO Contract
Moved By: Joel Sobchyshyn

THAT council approve the CAO contract as presented.

CARRIED

**Resolution
No.**
2024-012

Regional Board of Revisions
Moved By: Jason Friesen

THAT council appoint EQWL to be the 2024 board of revisions for the RM of Lakeside.

CARRIED

**Resolution
No.**
2024-013

SDI Training Proposal Billy & Jason
Moved By: Shawn Shewchuk

THAT council approve the quote from LTB Leadership for \$1320.00 for the SDI Training.

CARRIED

**Resolution
No.**
2024-014

Toolbox meeting policy
Moved By: Aiden Laybourne

THAT council adopt the Toolbox Meeting policy as presented.

CARRIED

**Resolution
No.**
2024-015

Administration Bylaw - First Reading
Moved By: Joel Sobchyshyn

THAT Bylaw Number 01-24, being a bylaw to establish The Duties and Powers of The Administrator and Designated Officers, be given a first reading.

CARRIED

Resolution No. 2024-016 **Administration Bylaw - Second Reading**
Moved By: Darrel Allen
THAT Bylaw Number 01-24, being a bylaw to establish The Duties and Powers of the Administrator and Designated Officers, be given a second reading.
CARRIED

Resolution No. 2024-017 **Three Readings at the Same Meeting**
Moved By: Jason Friesen
THAT Bylaw Number 01-24, being a bylaw to establish the Duties and Powers of the Administrator and Designated Officers three readings at the same meeting.
CARRIED UNANIMOUSLY

Resolution No. 2024-018 **Administration Bylaw - Third Reading**
Moved By: Joel Sobchyshyn
THAT Bylaw Number 01-24, being a bylaw to establish The Duties and Powers of The Administrator and Designated Officers, be given a a third and final reading.
CARRIED

Resolution No. 2024-019 **Engele Work Cell Phone**
Moved By: Aiden Laybourne
THAT the cellphone policy be adopted with the addition of: all messages, calls, images are not to be deleted on the company phone.
CARRIED

Resolution No. 2024-020 **Term Account - 236- \$47,497.65**
Moved By: Jason Friesen
Term due January 24, 2024, let Term deposit Expire and go into the chequing account.
CARRIED

Resolution No. 2024-021 **Term Leroy Access - \$70,000.00**
Moved By: Darrel Allen
Term due January 24, 2024, withdraw the Leroy year end invoice amount for \$4500.00, reinvest the remainder plus interest.
CARRIED

Resolution No. 2024-022 **Term Account - Quill Plains- \$68,408.27**
Moved By: Joel Sobchyshyn
Term due January 24, 2024, reinvest with the interest, with the additional contribution of \$20,000 for 2024.

CARRIED

Resolution No. 2024-023 **Transfer from Reserve**
Moved By: Darrel Allen
Transfer \$250,000 from Reserve Term Cashable 00407.

CARRIED

Resolution No. 2024-024 **Adjournment**
Moved By: Joel Sobchyshyn
THAT the next meeting be set to February 13, 2024, and the following meeting to March 7, 2024, this meeting now adjourns.

CARRIED

Reeve

Acting Administrator