

**Rural Municipality of Lakeside No. 338**  
**Meeting Minutes**  
**Regular Meeting October 12, 2023 - 11:30 AM (was held at the RM Office, Quill Lake,**  
**Saskatchewan)**

Present: Reeve Jason Friesen, Councillors Darrel Allen (Division 1), Aiden Laybourne (Division 2), Joel Sobchyshyn (Division 3), Tyrall Finlayson (Division 4), and Acting Administrator Tenie Schoettler.

Absent: Councillor Shawn Shewchuk (Division 5)

**Call To Order**

**Resolution No. Adoption of Minutes**  
2023-134 **Moved By:** Aiden Laybourne

THAT the minutes of the September 14, 2023, regular council meeting be approved.

**CARRIED**

**Resolution No. Communications**  
2023-135 **Moved By:** Darrel Allen

THAT the following correspondence was read, dealt with, and is to be placed on file:

Rm of Edenwold Resolutions

**CARRIED**

**Resolution No. Accounts for Ratification**  
2023-136 **Moved By:** Tyrall Finlayson

THAT Council ratify Employee Payroll, for a total \$18,669.22 as attached listing.

**CARRIED**

**Resolution No. Payment of Accounts**  
2023-137 **Moved By:** Aiden Laybourne

THAT the list of accounts paid by Cheque Numbers 16598 through 16613 and EFT Numbers 2015 through 2021 and online payment numbers 246115 through 246122 as attached to and forming part of these minutes be approved for payment.

**CARRIED**

**Resolution No. Monthly Statement of Financial Activities**  
2023-138 **Moved By:** Darrel Allen

THAT the statement of financial activities for the month of August 2023, be approved.

**CARRIED**

**Resolution No. Monthly Statement of Financial Activities**  
2023-139 **Moved By:** Tyrall Finlayson

THAT the statement of financial activities for the month of September 2023, be approved.

**CARRIED**

**Unfinished Business**

**Resolution No. Bereavement Leave**  
2023-140 **Moved By:** Darrel Allen

THAT council adopt the Bereavement Leave Policy as follows:

Bereavement leave will be provided in the event of a death in the family of an employee. All permanent employees are eligible for bereavement leave after having been employed for at least three months or the equivalent in hours. Non-permanent employees shall be eligible for leave without pay. In the case of a death of an immediate family member, upon notification to the administrator, bereavement leave with pay will be granted up to a maximum of five days based on the complexity of the situation (i.e., 2 days required for travel). After the third day of leave, the employee is required to notify the administrator as to their availability for work. Each leave is to be worked out between the employee and the administrator.

Compassionate leave will be dealt with on an individual basis but will take into consideration the employee's sick leave and federal employment insurance benefits. Compassionate leave will be provided to a permanent employee in the event of an illness or accident to a member of an employee's immediate family. The first three days of compassionate leave will be considered as the employee's sick leave. After the third day, the employee shall notify the administrator as to their availability for work.

**CARRIED**

**Resolution No. Wimmer Lane Closure- First Reading**  
2023-141 **Moved By:** Joel Sobchyshyn

THAT Bylaw No.1-23, being a bylaw for the closing of a municipal lane, be given a first reading.

**CARRIED**

**Resolution No. Wimmer Lane Closure - Second Reading**  
2023-142 **Moved By:** Joel Sobchyshyn

THAT Bylaw No.1-23, being a bylaw for the closing of a municipal lane, be given a second reading.

**CARRIED**

**Resolution No. Three Readings at the Same Meeting**  
2023-143 **Moved By:** Jason Friesen

THAT council give bylaw No. 1- 23, a bylaw for closing a municipal lane three readings at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution No. 2023-144**     **Wimmer Lane Closure - Third Reading**  
**Moved By:** Tyrall Finlayson

THAT Bylaw No.1-23, being a bylaw for the closing of a municipal lane, be given a third and final reading.

**CARRIED**

**Resolution No. 2023-145**     **Clothing Allowance**  
**Moved By:** Joel Sobchyshyn

THAT council adopt the clothing allowance policy as follows:

THAT a clothing allowance for outside staff will be offered for promotional workwear purchased at JJ Stitch in Watson up to a maximum of \$250 per calendar year and a Boot Allowance for 100% up to a maximum of \$400 every two years. A clothing allowance of \$250 will also be offered to administrative staff to purchase promotional clothing at JJ Stitch in Watson.

**CARRIED**

**Resolution No. 2023-146**     **Fall Workshop**  
**Moved By:** Joel Sobchyshyn

THAT council approve Administrator Tenie Schoettler and Assistant Gladys Kehler to attend the EMAP training in Lumsden on October 24,2023.

**CARRIED**

**Resolution No. 2023-147**     **Division 4 Meeting**  
**Moved By:** Jason Friesen

THAT council approve Administrator Tenie Schoettler and Assistant Gladys Kehler to attend the Division 4 meeting in Wadena, SK on October 19, 2023.

**CARRIED**

**Resolution No. 2023-148**     **Right of Way Land Purchase**  
**Moved By:** Darrel Allen

THAT the Council approve The Agreements for Sale of Land and Damages for the following properties:

- SE-14-36-17-W2 - \$2577
- SW-18-36-16-W2 - \$2832
- SE-18-36-16-W2 - \$2109
- SW-17-36-16-W2 - \$2772
- SE-17-36-16-W2 - \$2712
- SE-13-36-17-W2 - \$3420
- SW-13-16-17-W2 - \$3432
- NE-07-36-16-W2 - \$3441

NW-08-36-16-W2 - \$3405  
NE-08-36-16-W2 - \$0 (Crown Land)  
NW-07-36-16-W2 - \$3420  
NW-12-36-17-W2 - \$3432  
NE-12-36-17-W2 - \$1716  
NE-12-36-17-W2 - \$888  
NE-11-36-17-W2 - \$2577

**CARRIED**

**Resolution No. 2023-149**     **Health & Safety Policy**  
**Moved By:** Aiden Laybourne

THAT council adopt the Health and Safety policy as attached forming part of these minutes.

**CARRIED**

**Resolution No. 2023-150**     **Weed Management Plan**  
**Moved By:** Darrel Allen

THAT council approve the Weed Management Plan as attached forming part of these minutes.

**CARRIED**

**Resolution No. 2023-151**     **Ground Disturbance Training**  
**Moved By:** Jason Friesen

THAT council approve the online ground disturbance training for the outside staff Billy Weippert, Jason Engele and Ivan Berlinic at a cost of \$75 per person to be completed when winter hits.

**CARRIED**

**Resolution No. 2023-152**     **Overpaid Taxes**  
**Moved By:** Joel Sobchysyn

THAT council approve the repayment of overpaid taxes on NW 17-36-17-W2 and SW 17-36-17-W2 for an amount of \$205.82.

**CARRIED**

**Resolution No. 2023-153**     **Gopher Rebate**  
**Moved By:** Joel Sobchysyn

THAT Council approve the issuance of RCP-GCP rebate cheques as follows  
N. Hanson - \$134.00, C. Reynolds - \$ 201.00, S. Shewchuk -\$67.00

**CARRIED**

**Resolution No. 2023-154**     **Gravel Tender Opening**  
**Moved By:** Aiden Laybourne

THAT council award the 2023 gravel haul tender to Kustaski Enterprises Ltd at \$.1609/per tonne/km plus GST.

**CARRIED**

**Resolution No. Next Meeting Date**

2023-155

THAT next meeting date is November 16, 2023.

**CARRIED**

**Resolution No. Adjournment**

2023-156

**Moved By:** Jason Friesen

THAT this meeting now be adjourned.

**CARRIED**

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Reeve

\_\_\_\_\_  
Acting Administrator